



# APPLY FOR CHARTERED OR INCORPORATED ENGINEER



## Minimal requirements

Before the title Chartered or Incorporated Engineer can be applied for, there are a few minimum requirements that you must meet:

- A KIVI-membership (<https://www.kivi.nl/membership>)
- **Chartered Engineer**  
An approved Masters's degree in Engineering, Technology or Science, or a PDEng in Engineering Technology, of Science
- **Incorporated Engineer**  
An approved Bachelor's degree in Engineering, Technology or Science
- At least five years of work experience



# APPLY FOR CHARTERED OR INCORPORATED ENGINEER



After becoming a KIVI-member you should register in the Online Professional Developmenttool (OPD)

<https://www.kivi.nl/my-opd>



## THE CHARTERED ENGINEER STRUCTURE

### Sign Up

Choose your sign up method: †

- I have a KIVI Member ID
- I have a Company Code
- I have a Student Code
- I want to become a KIVI Member

Sign Up



# APPLY FOR CHARTERED OR INCORPORATED ENGINEER



THE CHARTERED  
ENGINEER STRUCTURE

Get Started

Log In

## Sign Up

Choose your sign up method: \*

- I have a KIVI Member ID
- I have a Company Code
- I have a Student Code
- I want to become a KIVI Member

Membership number \*

Title \*

First name \*

Last name \*

Mr. ▼

Email \*

Organisation name \*

Discipline (it is possible to select more than one discipline) \*

Expertise

Select... ▼

I accept the [Code of Ethics](#)

I accept the [General terms and agreements](#)

Sign Up



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After registration in the OPD there will be a quick check of your data. When checked you will receive a confirmation in your e-mail.

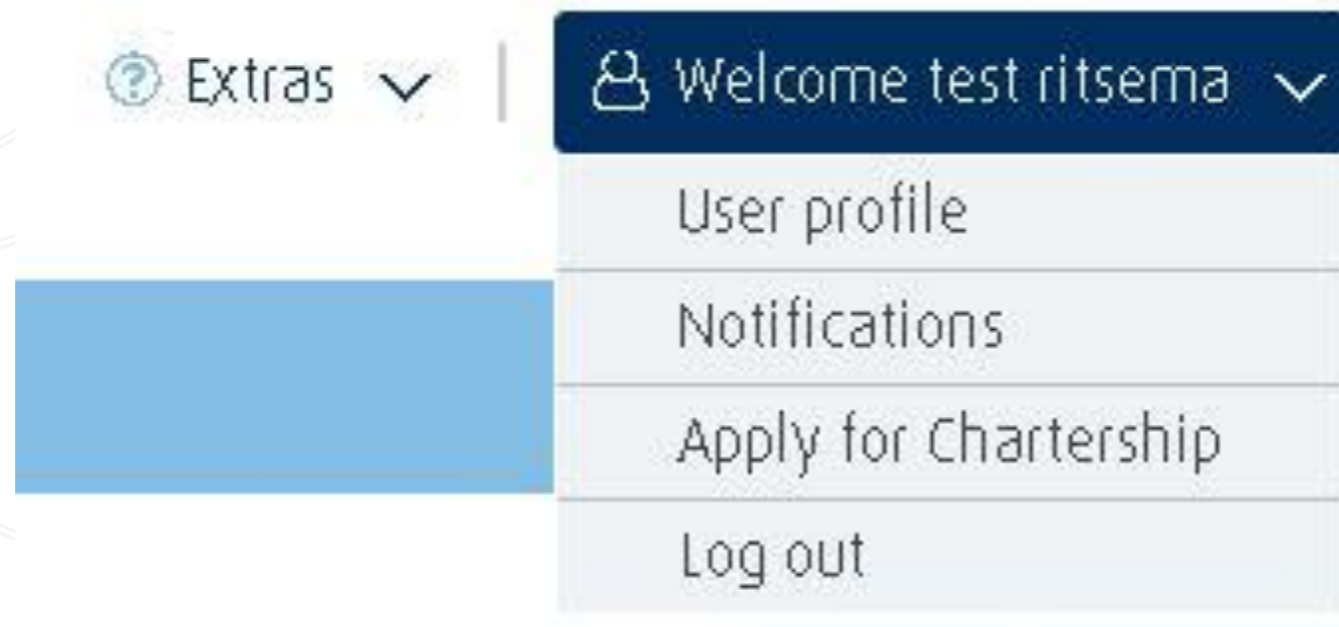


# APPLY FOR CHARTERED OR INCORPORATED ENGINEER



When your OPD-registration is confirmed you can apply for your desired title.

This has to be done through the OPD by clicking your name and to choose for Apply for Chartership.





# APPLY FOR CHARTERED OR INCORPORATED ENGINEER



You have to provide a copy of your identification, your CV and a copy of your degrees and certificates.

## APPLY FOR CHARTERSHIP

Please submit all required documentation below. This will be used to determine if you meet the initial requirements to apply for Chartered Engineer or Incorporated Engineer. All provided information will remain strictly confidential as in accordance with our [Confidentiality Disclaimer](#).

### IDENTIFICATION ⓘ

Geen bestand geselecteerd.

### CV ⓘ

Geen bestand geselecteerd.

### DEGREES & CERTIFICATES ⓘ

(or drag and drop files here)

### CHOOSE TITLE ⓘ

- Chartered Engineer
- Incorporated Engineer



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Your data will be checked and you will receive a confirmation about your application.

When you do not meet the minimal requirements you will receive a rejection of your application. Of course there is a possibility of appeal in the event of a rejection.








# APPLY FOR CHARTERED OR INCORPORATED ENGINEER



When the application has been approved, a separate environment will be created in the OPD, Mijn Portfolio.



## Overzicht Beoordelings Portfolio

| COMPETENTIE A   | COMPETENTIE B  | COMPETENTIE C   | COMPETENTIE D  | COMPETENTIE E   |
|---|--|---|--|---|
| <br>100% | <br>0% | <br>0% | <br>33% | <br>0% |
| Knowledge and understanding of engineering.   | Design, develop and create innovative products, systems, processes or services             | Leadership, responsibility and management   | Communication and interpersonal skills   | Professional commitment   |
| A1: COMPLETED ✓   | B1: TO DO  | C1: TO DO   | D1: COMPLETED ✓  | E1: TO DO   |
| A2: COMPLETED ✓   | B2: TO DO  | C2: TO DO   | D2: TO DO  | E2: TO DO   |
|   | B3: TO DO  | C3: TO DO   | D3: TO DO  | E3: TO DO   |
|   | B4: TO DO  | C4: TO DO   |  | E4: TO DO   |
|   |  | C5: TO DO   |  |   |





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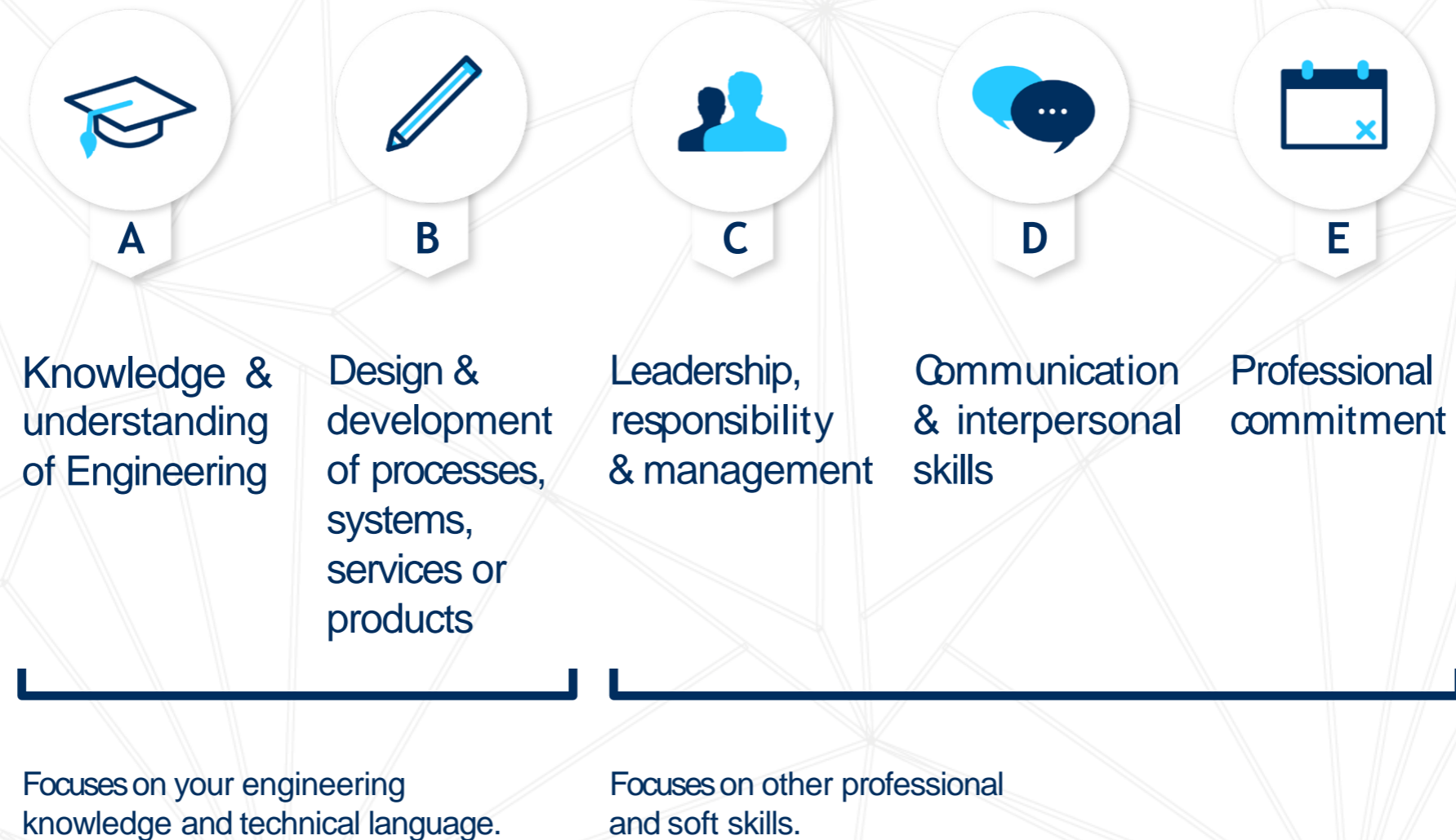
You will also receive the NL-Spec and the Candidate guidelines by email.

This gives you enough baggage to answer the 18 questions of the Portfolio.

When in practice you still have questions about the procedure, about the content of your portfolio, or simply want a sounding board. Then you can indicate via [chartered@kivi.nl](mailto:chartered@kivi.nl) that you would like to get in touch with a mentor.

# THE 5 COMPETENCES

The requirements for each competence differ for both CEng and IEng.





**Success!**



Email us at: [Chartered@kivi.nl](mailto:Chartered@kivi.nl)